



Microsoft Office

Free Download and Installation Guide

Free Microsoft Office Download

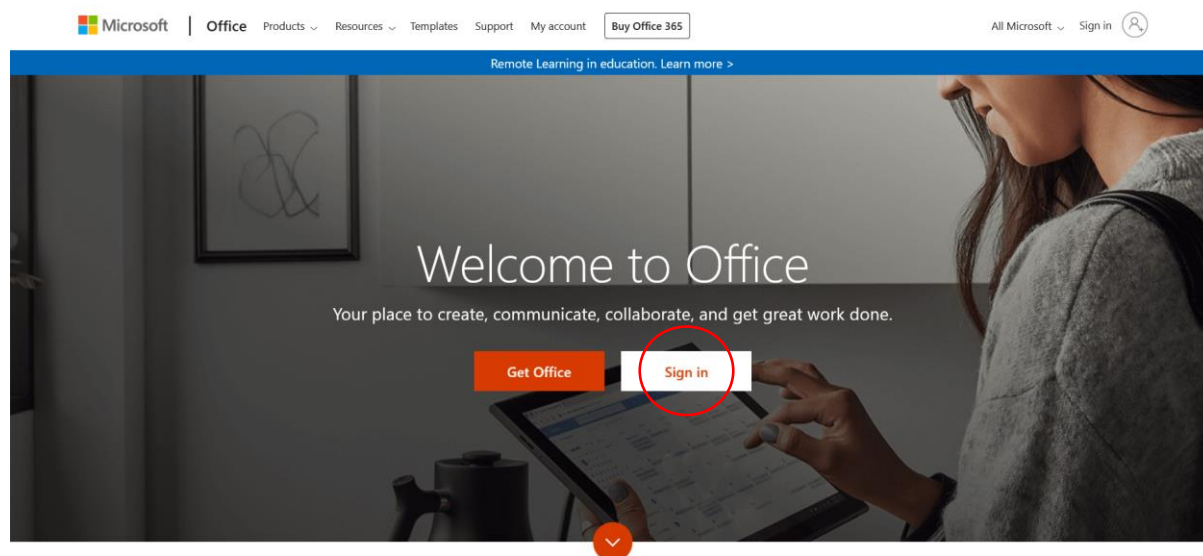
Students at Yewlands Academy can download a free copy of Microsoft Office using their school email account. Students have access to the full range of Microsoft applications including Word, Excel and PowerPoint to help them complete their home learning assignments and projects.

Follow the instructions below to download Microsoft Office for your PC, laptop, tablet or smartphone. Microsoft Office can be downloaded onto a maximum of 5 devices per email account.

For further support, please email LearningSupport@YewlandsAcademy.org

Installing Microsoft Office on a Windows PC or Apple Mac Computer

Go to <https://www.office.com/>

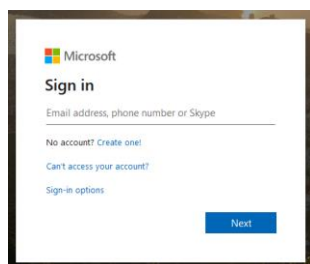


Click [Sign in](#) and use the following login details:

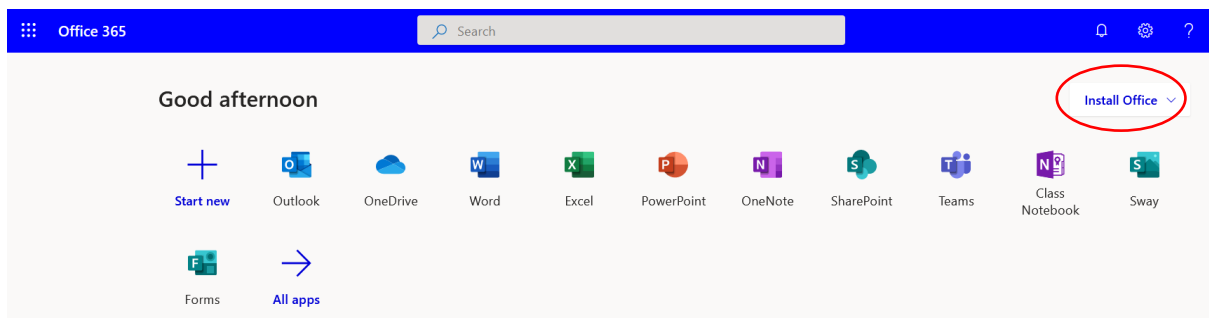
Email Address: *networkusername@yewlandsacademy.org*

Password: *network password*

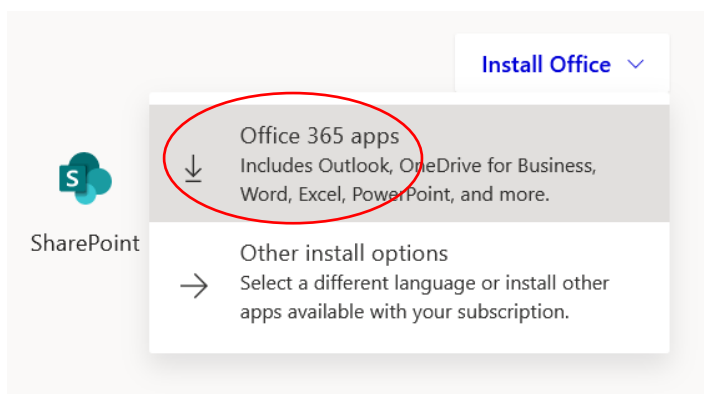
Please note, your network username and password are the same as your Moodle username and password.



Once logged in, click on the app icons to open applications in your web browser or click on [Install Office](#) to install Microsoft Office to your PC or Mac.

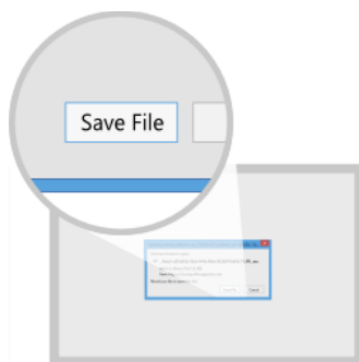


From the drop down menu, select [Office 365 apps](#) to install the full suite of Microsoft applications on your device.



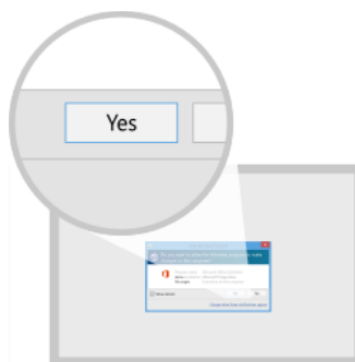
To complete your free installation of Microsoft Office, follow the onscreen instructions.

Just a few more steps...



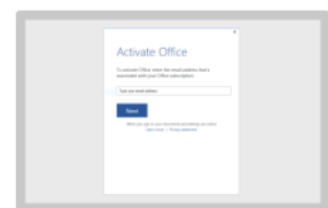
1 Click Run

If asked, click **Save File**, then run the file.



2 Say "yes"

Click **Yes** to start installing.



3 Stay online

After installation, start Office and sign in with the account you use for Office 365: MEasdown@yewlandsacademy.org.

Close

Need help installing?

Installing Microsoft Apps on a Google or Apple Mobile Device

Microsoft Mobile Apps are available in Google Play and the Apple App Store. You can install the app directly from your Mobile device, search for "Microsoft" the author/owner must be "Microsoft Corporation". The Apps are free to download and don't require user login.



Android: <https://play.google.com/store/apps/dev?id=6720847872553662727&hl=en>



iOS: <https://apps.apple.com/gb/developer/microsoft-corporation/id298856275>